Secretarial Notes
Regional Planning Affiliation (RPA)
Technical Advisory and Policy Board Joint Meeting

Date:	Thursday, October 26, 2023
Time:	9:00 a.m.
Place:	ECIA, 7600 Commerce Park/Zoom

Technical Advisory Board Members Present:

☒ **Todd Kinney, (Chair)**
Engineer, Clinton County
☒ *(proxy Erin George)*

☒ **Russell Weber**
Engineer, Dubuque County
☐ *(proxy Harley Pothoff)*

☒ **Rafe Koopman**
Delaware County Engineer
☐ *(proxy Jeff Madlom)*

☒ **Todd Kinney**
Engineer, Jackson County
☐ *(proxy Don Schwenker)*

☒ **Tim Vick, (Vice-Chair)**
City of Manchester
☒ *(proxy Connie Behnken)*

☒ **Josh Boldt**
City of Maquoketa
☐ *(proxy Diane Frandsen)*

☒ **Steve Lindner**
City of DeWitt

☐ **Jason Craft**
City of Clinton
☐ *(proxy Matt Brooke)*

☒ **Gail Kuhle**
Regional Transit Authority
☐ (proxy Stacie Scott)

☒ **Dennis Hart**

☐ **Randy Zobrist**
Clinton MTA Riverbend Transit

☒ **Kelley Deutmeyer**
ECIA Executive Director
☐ *(proxy Holly McPherson)*

Policy Board Members Present:

☒ **Wayne Kenniker**
Dubuque County
☐ *(proxy Harley Pothoff)*

☐ **Don Schwenker**
Jackson County
☒ *(proxy Todd Kinney)*

☐ **Jeff Madlom** (vice-chair)
Delaware County
☒ *(proxy Rafe Koopman)*

☒ **Erin George**
Clinton County
☒ *(proxy Todd Kinney)*

☒ **Connie Behnken**
City of Manchester
☒ *(proxy Tim Vick)*

☒ **Steve Hasenmiller**
City of DeWitt
☒ *(proxy Steve Lindner)*

☐ **Tom Messerli**
City of Maquoketa
☒ *(proxy Josh Boldt)*

☒ **Scott Maddasion (Chair)**
City of Clinton
☐ *(proxy Jason Craft)*
☐ *(proxy Matt Brooke)*

☐ **Kelley Brown**
Small Cities, Jackson County
☐ *(proxy vacant)*

☒ **MaryAnn Knapp**
Small Cities, Dubuque County
☐ *(proxy Andy Katrichis)*

☐ **Linda Gaul**
Small Cities, Delaware County
☐ *(proxy Donna Boss)*

☐ **Andrew Kida**
Small Cities, Clinton County

☒ **Sam Shea***
IA DOT

☒ **Nin Flagel**
Transit Representative (RTA)

☒ **Kelley Deutmeyer**
ECIA Executive Director
☐ *(proxy Holly McPherson)*

Others Present: Sean Litteral, Nicole Oneyear, John Cribbs

Staff Present:

☒ Chandra Ravada	☒ Sarah Berning	☒ Dan Fox	☒ Jack Studier
Transportation Director	*Project Services Manager*	*Senior Planner*	*Planner*

A quorum was present. *Non-Voting Advisory Member

Call to Order

The RPA Technical Advisory Board meeting was called to order by RPA Technical Advisory Board Chair, Todd Kinney at 9:00 a.m.

The RPA Policy Board meeting was called to order by RPA Policy Board Chair, Scott Maddasion at 9:00 a.m. Introductions were made at this time.

Review/Approve the Agenda for the Thursday, October 26, 2023, Technical Advisory Board and Policy Board joint meeting

Motion by Koopman, second by Kuhle from the RPA Technical Advisory Board to approve the agenda for the Thursday, October 26, 2023, RPA meeting. The motion passed unanimously.

Motion by Behnken, second by Knapp from the RPA Policy Board to approve the agenda for the Thursday, October 26, 2023, RPA meeting. The motion passed unanimously.

Review/Approve the minutes and receive and file the revised secretarial notes from Thursday July 27, 2023, RPA Policy and Technical Advisory Board joint meeting

Motion by Koopman, second by Kuhle from the RPA Technical Advisory Board to approve the minutes and receive and file the revised secretarial notes from Thursday July 27, 2023, RPA Technical Advisory Board meeting. The motion passed unanimously.

Motion by Flagel, second by Hasenmiller from the RPA Policy Board to approve the minutes and receive and file the revised secretarial notes from Thursday July 27, 2023, RPA Policy Board meeting. The motion passed unanimously.

Review/Approve amendments to Federal Fiscal Year (FFY) 2024-2027 RPA 8 Transportation Improvement Program (TIP)

Motion by Behnken, second by Flagel to open the public hearing. The motion passed unanimously. The public hearing was opened at 9:06 a.m

Ravada referred to the TIP, stating amendments to the TIP are:

- Dubuque County, bridge replacement project, on Bennettville Rd over Buncombe Creek
- Jackson County, bridge replacement project, on 82nd Ave over Maquoketa River
- Jackson County, bridge replacement project, on 74th Street over S Fork Maquoketa River
- City of Maquoketa, pcc pavement and replacement project, on E Maple Road

- City of Clinton, grade and pave, on trail on 13th Street from Pershing Blvd 1.7 miles to N 14th Street, then south 930LF on N 14th Street
- City of DeWitt, grade and pave, along 11th Street from Westbrook Pk to Westbrook Dr, north to 12th Street Ct
- Transit amendments included additional funding RTA and Clinton MTA received for new buses

Motion by Knapp, second by Flagel to close the public hearing. The motion passed unanimously. The public hearing was closed at 9:12 a.m.

Motion by Koopman, second by Vick, to recommend to the RPA 8 Policy Board approval of the amendments to Federal Fiscal Year (FFY) 2024-2027 RPA 8 Transportation Improvement Program (TIP). The motion passed unanimously.

Motion by Hasenmiller, second by Behnken to approve the amendments to Federal Fiscal Year (FFY) 2024-2027 RPA 8 Transportation Improvement Program (TIP). The motion passed unanimously.

Review/Approve release of Federal Fiscal Year (FFY) 2024-2027 RPA 8 Transportation Alternative Program (TAP) applications

Ravada stated currently RPA 8 has a balance of $850,000.00 in TAP funds. Staff suggestion to the Board is to open application process to seek applications. Ravada clarified what TAP funds are used for; these funds are used for trail and trail systems. Members can apply for up to $250,000.00 in funds.

Motion by Weber, second by Koopman to recommend to the RPA 8 Policy Board approval of the release of Federal Fiscal Year (FFY) 2024-2027 RPA 8 Transportation Alternative Program (TAP) applications. The motion passed unanimously.

Motion by Flagel, second by Knapp to approve the release of Federal Fiscal Year (FFY) 2024-2027 RPA 8 Transportation Alternative Program (TAP) applications. The motion passed unanimously.

Update on the Rural County Transportation Program (RCTP)

Ravada congratulated the board as the board received a national award for the RCTP program from the National Association Development Officials (NADO). Ravada stated the RCTP program has helped fund eight-two projects over the last 6 years.

Topics to discuss with Stu Anderson from the Iowa Department of Transportation at the transportation annual meeting

The recommendations from the Board members on topics for Stu Anderson to discuss were:

- Update on Hwy 30 corridor
- Update on increase on gas tax and also any thoughts on a contribution from atv/utv association
- Impact of changes to local option sales tax on the transportation system
- Update on any major projects within Iowa

Ravada stated if members have any other topics they would like to hear Anderson address please email topics.

Update on Safe Streets and Roads for All (SS4A) project

Ravada informed the Board that Federal Highway signed the contract for the SS4A grant, so expect communication from staff as staff will start getting the project rolling.

Comments from the public

No comments were made by the public.

Other Business and Announcements

No other business at this time.

Adjournment

Motion by Kuhle, second by Weber to adjourn the Thursday, October 26, 2023, RPA Technical Advisory Board meeting. The motion passed unanimously. The meeting was adjourned at 9:39 a.m.

Motion by Behnken, second by Knapp to adjourn the Thursday, October 26, 2023, RPA Policy Board meeting. The motion passed unanimously. The meeting was adjourned at 9:39 a.m.

Respectfully,

Chandra Ravada
Transportation Director